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Present: Laila J. Michaud, Joseph E. Flanagan, and Wayne R. Walker

CALL TO ORDER

Ms. Michaud called the meeting to order at 6:00 p.m. in the Selectmen’s Office at Town Hall. She announced that the meeting was being broadcast live and recorded by Ashburnham Westminster Community Access TV. She also announced that she had been notified of an audio recording of the meeting being taken by Kerry O’Brien of the Gardner News.

ANNOUNCEMENTS

- Ms. Michaud reminded everyone that political signs cannot be placed on town property. Signs can be placed on private property with the owner’s permission.

APPROVAL OF WARRANTS/MINUTES

Mr. Walker moved that the Board approve the regular session minutes of March 19, 2012 as printed. Mr. Flanagan seconded the motion. The motion passed unanimously.

Board members reviewed and approved the following warrants:

March 20, 2012	Deduction #57D	\$ 1,363.49
March 26, 2012	Payroll #59	\$152,681.20
	Accounts Payable #58	\$892,621.78

APPOINTMENT – LIQUOR COMMISSION

Mr. Flanagan moved that the Board appoint Allison Streeter to the Liquor Commission. Mr. Walker seconded the motion. The motion passed unanimously.

APPOINTMENT – ASSISTANT ANIMAL CONTROL OFFICER

Mr. Walker moved that the Board accept the recommendation of Police Chief Sam Albert and appoint Monica Kleber as an additional Assistant Animal Control Officer. Mr. Flanagan seconded the motion. The motion passed unanimously.

PAYROLL AUTHORIZATION REQUEST

Mr. Walker moved that the Board approve a payroll authorization request for a part time Laborer at the Cemetery Department. Mr. Flanagan seconded the motion. The motion passed unanimously.

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CONTRACT – COMPUTER MAINTENANCE SERVICES

Ms. Michaud explained that the contract with Regis Consulting is for computer maintenance services. The contract is for one year, with an option to extend for two additional one-year terms, at a rate of \$50 per hour. Regis is our current contractor and was the only vendor to submit a bid on this contract.

Mr. Flanagan moved that the Board approve the contract with Regis Consulting for computer maintenance services. Mr. Walker seconded the motion. The motion passed unanimously.

STATE CONTRACT AUTHORIZED SIGNATORY APPROVAL

Ms. Michaud explained that Chief MacAloney has requested that the Board authorize him to execute State contract documents for approximately \$7,000 in reimbursement from FEMA/MEMA for expenses resulting from Tropical Storm Irene.

Mr. Flanagan moved that the Board authorize Chief MacAloney to execute the State contract documents for approximately \$7,000 in reimbursement from FEMA/MEMA. Mr. Walker seconded the motion. The motion passed unanimously.

HISTORICAL COMMISSION – ACCEPTANCE OF DONATION

Mr. Flanagan moved that the Board vote to accept a check in the amount of \$2,000 from Wachusett Mountain to be deposited in the Historical Commission's donation account. Mr. Walker seconded the motion. The motion passed unanimously.

MART SIGNAGE PROGRAM

George Snow was in attendance to explain the program being offered by Mass DOT to install improved signage at qualifying intersections throughout the area. He explained that there is one intersection in Westminster, at State Road East and Depot Road. This improvement would be made at no cost to the Town, assuming the Town wished to participate.

Mr. Flanagan moved that the Board approve the improvement of signage subject to Chief Albert's approval. Mr. Walker seconded the motion. The motion passed unanimously.

SCHOOL DEPARTMENT – REGIONAL AGREEMENT/FY13 BUDGET

Chairman of the School Committee David Christianson was on hand to review the Regional Agreement. He explained that most of the changes were to substitute current language and update current procedures.

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In section IV, paragraph E, it was agreed to change the wording ‘ in accordance with Massachusetts General Law Chapter 70, Section 6’ to in accordance with Massachusetts General Laws as applicable.

After several discussions regarding the Regional Agreement, the Board of Selectmen agreed not to take any action. They requested to continue the discussion at their next meeting scheduled for Monday, April 2, at 6:15 p.m. at which time they would also review the school’s FY 13 budget.

CROCKER POND RESOURCE MANAGEMENT PLAN COMMITTEE

Mr. Flanagan moved that the Board delay appointments to the Crocker Pond Resource Management Plan Committee to no earlier than June 4, 2012. Mr. Walker seconded the motion. The motion passed unanimously.

7:15 PM ADJOURNMENT

Mr. Flanagan moved that the Board adjourn. Mr. Walker seconded the motion. The motion passed unanimously.

Respectfully submitted,

Wayne R. Walker, Clerk
(Prepared by B. Kazan)